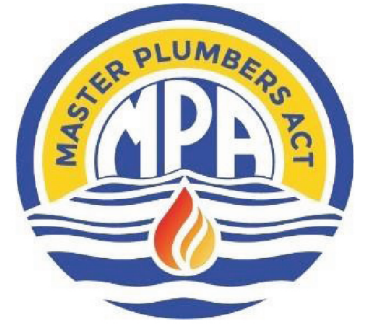


Master Plumbers ACT



Annual Report

2018-2019



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This is the Annual Report for Master Plumbers ACT for the period 1 April 2018–31 March 2019.

The Annual General Meeting for Master Plumbers ACT was held on 26th June 2019, 5pm at Harvey Norman Commercial in Mitchell.





About Master Plumbers ACT

Vision

"To be recognised as the leading Association of plumbing, drainage and gas-fitting businesses, dedicated to professional training, industry leadership and ethical standards in the interests of public health, safety and environmental sustainability in the ACT."

What we do

Master Plumbers ACT is the peak body representing the interests of professionally trained and accredited plumbers, drainers, gasfitters, and businesses supporting the plumbing industry within the Canberra region. As a not-for-profit organisation, MPA ACT is dedicated to providing our members with access to the highest level of ongoing technical and professional development, training, industry leadership and ethical standards.

Our aim as an association is to ensure that the Canberra community, industry, and government, have access to up-to-date, professional, qualified and ethical plumbers. Through our activities, we are able to provide our members with a range of services. Master Plumbers ACT also act as a point-of-contact for consumers who have concerns or complaints about member plumbers in the ACT. We facilitate discussions and act as a mediator between members and consumers to help to resolve complaints.

As both residential and commercial construction continues to be on the up in Canberra, the demand for plumbers has increased. We believe our member plumbers – from sole traders to large companies employing hundreds – are contributing greatly to this critical health infrastructure in the ACT. While this is something that is often taken for granted, we would know very quickly if this wasn't being done well.

Staff

Leigh Watson, Executive Officer

Lena Turvey, Office Manager



Board members

Tom Martin (President)

Jamie Carpenter (Snr Vice President)

Mitch Irving (Jnr Vice President)

Wayne Philp (Treasurer)

Steve Daniel

Richard Thorpe

Brian Waugh

Attendance

- April 2018 - David Osborne (President), Jamie Carpenter, Mitch Irving, Wayne Philp, Adrian Clarke, Brian Waugh, Tom Martin, Ross Heazlewood EO
- May 2018 - David Osborne (President), Tom Martin, Jamie Carpenter, Mitch Irving, Wayne Philp, Adrian Clarke, Ross Heazlewood EO, Lena Turvey Office Manager (Observer)
- June 2018 - Tom Martin (President), Jamie Carpenter, Mitch Irving, Wayne Philp, Adrian Clarke, Brian Waugh, Ross Heazlewood EO
- July 2018 - Tom Martin (President), Jamie Carpenter, Wayne Philp, Mitch Irving, Brian Waugh, Ross Heazlewood, Bill Cleary (Guest Speaker)
- August 2018 - Tom Martin (President), Jamie Carpenter, Wayne Philp, Mitch Irving, Brian Waugh, Ross Hazelwood, Richard Thorpe, Steve Daniel
- September 2018 - Tom Martin (President), Jamie Carpenter, Wayne Philp, Mitch Irving, Brian Waugh, Richard Thorpe, Steve Daniel, Special Guest – Ernie Dearing
- October 2018 - Tom Martin (President), Jamie Carpenter, Wayne Philp, Mitch Irving, Steve Daniel, Lena Turvey
- November 2018 - Tom Martin (President), Jamie Carpenter, Mitch Irving, Richard Thorpe, Steve Daniel, Lena Turvey
- December 2018 - Tom Martin (President), Jamie Carpenter, Mitch Irving, Brian Waugh, Wayne Philp, Steve Daniel, Lena Turvey
- January 2019 - Tom Martin (President), Jamie Carpenter, Mitch Irving, Wayne Philp, Steve Daniel, Richard Thorpe, Lena Turvey, Leigh Watson (guest)
- February 2019 - No meeting (February was brought forward into Jan)
- March 2019 - Tom Martin (President), Jamie Carpenter, Mitch Irving, Wayne Philp, Steve Daniel, Lena Turvey, Leigh Watson EO, Richard Thorpe



President's report

It has been a turbulent 12 months for the ACT Master Plumbers Association during which time we have had a change in leadership both at a board level and the executive officer. During this time, the MPA went on as Business as usual and the important role we play in helping the community and our members continued despite the changes.

In the second half of last year, we renegotiated the Master Plumbers / Icon Water agreed on reimbursement rates and saw a 60% increase across the board to be implemented over a three year period, backdated to July 2018 with the agreed rates to be fully implemented by 2020. These rates were carefully calculated with the Icon Water head of finance and MPA representatives and took into consideration the running costs of a "standard" maintenance business including safety measures that need to be considered when excavating to depths above 1.5m. In addition to this, we have held business education nights with business expert guest trainers where members have been able to learn how to calculate an hourly rate based on facts and figures from their business.

Leigh Watson took on the role of Executive Officer in February 2019. Leigh has great energy and a positive can-do attitude.

The board's focus has been on investigating and addressing what we believe are major concerns in the ACT. One of our primary focuses has been on backflow prevention in the ACT. Currently, there is a major concern shared by Icon Water, MPA ACT and acknowledged by Access Canberra, in that there is a huge number of registered valves that are not being maintained and tested as required in by the Australian Standards. This is a major concern for the community due to the hazard a failing valve can create to the potable water supply. It is our goal to work with both Icon Water and Access Canberra to ensure these issues are resolved in a timely fashion.

Tom Martin
Watertight Canberra



Executive Officer's report

Having just started in this role during the last week of February, my contribution to the annual work of Master Plumbers ACT only covers a brief period – just one month! But in that one month I was able to gain insight into those elements it was important to maintain and develop as well as some key priorities for the coming year. In particular, I became aware of the importance of our industry relationships including with our Business Partners and government stakeholders who contribute greatly to our members' experience of being a part of an industry body by enhancing the sense of community and collegiality. The strong and collaborative relationship that exists between CIT, the government regulator and Master Plumbers was also evident.

It would be untrue to say that I walked into an organisation that was flourishing on all fronts. But it would also be incorrect to say that it was floundering. While the Association had been without an Executive Officer for six months, it was clear that the Board and the one staff member, Lena Turvey, were committed and focused on the immediate tasks on hand – but at the same time with a keen (if anxious!) eye on the future. I was pleased and honored to be chosen to lead the Association into its next chapter, building on its successes and strengths so that it does indeed flourish.

If nothing else I want the ACT community to see MPA ACT as a badge of quality and our members as those plumbers in the ACT that they can trust for professional, ethical and quality service. I also want our members to feel they are supported to carry out their work professionally and to have strong and flourishing businesses.

Leigh Watson



Snapshot of activities

April

- The Future of Gas in the ACT Workshop, 18 April 2018

May

- Industry Dinner and Awards Night
- A special award to be presented at the annual industry dinner is established to recognise the services of Ernie Dearing

June

- Master Plumbers ACT is invited by the plumbing regulator to become a member of the ACT Plumbing Licencing Board (Jamie Carpenter nominated)
- 2018 AGM

July

- Towards Better Small Business Workshop
- Old Boys Luncheon

August

- Type A Gas appliance servicing course prepared for members

September

- Trade Night at Gerald Slaven

November

- Old Boys Luncheon
- Industry Forum with CIT
- Bowls Day
- ATO Small Business Tax workshop



December

- CIT relocation – MPA moves out of Block G into new office space in block A
- Provided input into the Artibus review

February

- New EO commences

March

- Icon water reimbursement rates approved

Membership

Status Report

Life Members - 3

- Financial Members - 85
- Non-Financial Members - 2
- New Members (over the year) - 5
- Resigning members (over the year) - 17

Total members - 90



Business partners and sponsors

Sponsors

Access Canberra

Cbus

Evo Energy

Icon Water

Roads ACT

Training Fund Authority

Business Partners

Enware

Gerald Slaven Holden

Harvey Norman Commercial

Megasealed

Monaro

Northrop

Powagroup

PSC Insurance

Reece

Saniflo

Sarina Russo

Sellick Consultants

Southern Plumbing Plus

Tradelink

Zurn



Plumbing Industry and Training Awards

The Master Plumbers ACT is proud to announce the winners awarded at the Industry and Training Awards on Friday 18th May 2018 at Woden Southern Cross Club.

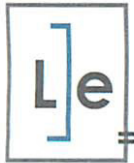
| | |
|---|----------------------|
| Certificate III Stage 1 – Winner | Elliott Nunn |
| Certificate III Stage 2 - Winner | James Minards |
| Certificate III Stage 3 – Winner | Nicholas Silec |
| CBUS Winner Certificate III Overall | Nicholas Silec |
| Best Mature Age Apprentice Certificate III | Gregory Goggin |
| Certificate IV Best Student in Plumbers Business Principles | Daniel Lloyd |
| Certificate IV Best Student in Post Trade Gas Fitting | Joshua Argenti |
| Certificate IV Best Student in Post Trade Drainage | Garth Thomas |
| Certificate IV Best Student in Post Trade Sanitary Plumbing | Luke Reeves |
| Best Student in Post Trade Water | Thomas Phillips |
| Registrar’s Award | Luke Reeves |
| Colin Mills Achievement Award | Adam Woods |
| ICON Water Award | Water Tight Canberra |



Financial Statements

The following pages contain the audited financial statements for the year ended 31 March 2019.

- Independent Audit Report
- Balance Sheet as at 31 March 2019
- Profit and Loss for the year ended 31 March 2019



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Independent Audit Report to The Members Of Master Plumbers' Drainers & Gasfitters' Association (ACT)

We have audited the financial statements of Master Plumbers' Drainers & Gasfitters' Association (ACT) for the year ended 31 March, 2019. The association's directors are responsible for the financial statements. We have conducted an independent audit of these financial statements in order to express an opinion on them to the members of the association.

Our audit has been conducted to provide reasonable assurance whether the financial statements are free of material misstatement. Our procedures included examination, on a test basis, of evidence supporting the amounts and other disclosures in the financial statements, and the evaluation of accounting policies and significant accounting estimates. These procedures have been undertaken to form an opinion whether, in all material respects, the financial statements are presented fairly, satisfy mandatory professional reporting requirements and statutory requirements so as to present a view which is consistent with our understanding of the association's financial position, the results of its operations and its cash flows.

The audit opinion expressed in this report has been formed on the above basis.

Qualification

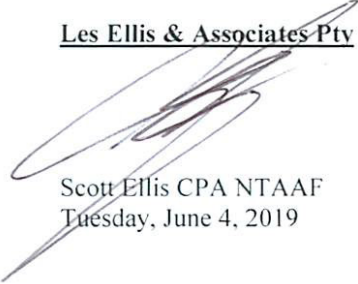
It is not practical to establish control over receipts until their initial entry into the accounting records. Our audit was therefore restricted to the amounts recorded as received.

Audit Opinion

Subject to the foregoing reservations, in our opinion, the financial statements of Master Plumbers' Drainers & Gasfitters' Association (ACT) are properly drawn up:

- I. so as to give a true and fair view of:
 - A. the association's financial position as at 31 March 2019, and income and expenditure for the year ended 31 March, 2019;
- II. to satisfy the requirements of subsection 72(2) of the Associations Incorporation Act to be dealt with in financial statements.

Les Ellis & Associates Pty


Scott Ellis CPA NTAAP
Tuesday, June 4, 2019

Balance Sheet

MASTER PLUMBERS DRAINERS & GASFITTERS ASSOCIATION (ACT)

As at 31 March 2019

31 MAR 2019

Assets

Bank

| | |
|-----------------------------|-------------------|
| ME Bank Term Deposit | 100,000.00 |
| MPA ACT Business Debit Card | 331.05 |
| NAB Business Cash Maximiser | 27,503.89 |
| Petty Cash | 150.00 |
| Working Cheque Account | 20,255.26 |
| Total Bank | 148,240.20 |

Current Assets

| | |
|-----------------------------|-----------------|
| Debtors Account | 8,418.18 |
| Total Current Assets | 8,418.18 |

Non-current Assets

| | |
|---------------------------------|---------------|
| GST Collected [19100] | (1,127.00) |
| GST Paid [19050] | 1,432.00 |
| MPA Ltd Shares | 10.00 |
| Total Non-current Assets | 315.00 |

| | |
|---------------------|-------------------|
| Total Assets | 156,973.38 |
|---------------------|-------------------|

Liabilities

Current Liabilities

| | |
|----------------------------------|------------------|
| Conversion clearing account | (18.23) |
| Credit Card #7231 | 417.70 |
| Employee Leave Entitlements | 1,513.94 |
| GST | (194.02) |
| Memberships Received in Advance | 6,450.00 |
| Rounding | 0.17 |
| Trade Creditors | 9,762.89 |
| Total Current Liabilities | 17,932.45 |

Non-current Liabilities

| | |
|--------------------------------------|-----------------|
| PAYG Withholding Payable | 4,700.00 |
| Superannuation Payable | 1,191.97 |
| Total Non-current Liabilities | 5,891.97 |

| | |
|--------------------------|------------------|
| Total Liabilities | 23,824.42 |
|--------------------------|------------------|

| | |
|-------------------|-------------------|
| Net Assets | 133,148.96 |
|-------------------|-------------------|

Equity

| | |
|-----------------------|-------------------|
| Current Year Earnings | 28,354.01 |
| Retained Earnings | 104,794.95 |
| Total Equity | 133,148.96 |

Profit and Loss

MASTER PLUMBERS DRAINERS & GASFITTERS ASSOCIATION (ACT)

For the year ended 31 March 2019

2019

Trading Income

| | |
|-----------------------------|-------------------|
| Advertising - Member Alerts | 50.00 |
| Award Dinner Tickets | 15,363.61 |
| Bowls Day Income | 3,560.58 |
| Business Partners Payments | 42,600.00 |
| Interest Earned | 2,754.76 |
| Members Subscriptions | 48,835.61 |
| QBN Waterwise Income | 54,387.08 |
| Sponsor Income | 26,481.82 |
| Stripe Fees Reimbursement | 10.35 |
| TFA Rebate Income | 170,718.00 |
| Total Trading Income | 364,761.81 |

Cost of Sales

| | |
|----------------------------|-------------------|
| Award Dinner Expenses | 21,959.40 |
| Bowls Day Expense | 2,827.99 |
| QBN Waterwise Expense | 47,672.98 |
| TFA Rebate Expenses | 140,593.00 |
| Trade Night Exp | 379.02 |
| Workshop Exp | 605.82 |
| Total Cost of Sales | 214,038.21 |

Gross Profit

150,723.60

Operating Expenses

| | |
|--|----------|
| Advertising - Promotional Item | 355.00 |
| Audit & Accountancy Fees | 1,440.00 |
| Australia Post | 160.00 |
| Bank Fees Operating A/c | 181.30 |
| CIT Office Electricity | 630.36 |
| CIT Office Security | 53.40 |
| Internet Expense | 40.73 |
| IT Support & Expenses | 4,018.59 |
| Lunch & Entertainment - Non Staff Meetings | 129.43 |
| Meetings - Staff Meetings | 728.53 |
| Merchant Fees | 361.79 |
| MPA LTD - Dues and Subscriptions | 576.00 |
| MPA Ltd Travel | 727.78 |
| MPA Website | 2,353.49 |
| Office Equipment/Fitout | 6,321.64 |
| Office Insurance | 2,132.73 |
| Office Rent | 4,946.16 |
| Provision for employee leave | 1,513.94 |

Profit and Loss

| | 2019 |
|---|-------------------|
| Staff Development, Training and Acquisition | 495.00 |
| Staff Workwear | 365.46 |
| Stationery - Office Supplies | 1,538.16 |
| Stripe Fees | 10.79 |
| Superannuation | 7,708.08 |
| Telephone - Internet | 1,319.93 |
| Wages | 82,450.39 |
| Workers Compensation (ACT) | 1,810.91 |
| Total Operating Expenses | 122,369.59 |
| Net Profit | 28,354.01 |

www.masterplumbersact.asn.au